

SOIL CONSERVATION SERVICE
Fairfield, Iowa
12/21/67

TO : Work Unit Conservationists, Patterson, Thorburn, Hall, Barker,
Espy, Pettit, Turley, Baker, Doran, Stark, Arnold, Bollinger,
& Mullen.

FROM : Lyall H. Mitchell, Area Conservationist

SUBJECT: Districts - District Program & Work Plan Revisions

We are going to ask that you treat this letter somewhat "For Official Use Only" due to the particular message we are relaying to you. It concerns information contained in the District Programs and Work Plans. These, of course, are documents of the soil conservation districts, but we know that we have supplied considerable assistance in the recent revisions that have been or are being completed.

While visiting recently with Don Johnson, Chairman, State Soil Conservation Committee, he commented that he had just reviewed a recently revised District Program and Work Plan in this area and found it quite well prepared, but he did observe that little or no mention ^{was made} of the State Committee or State Funds and the assistance these provide to the district. We were just a little embarrassed for the reason we had helped to review these particular revisions before they were sent on. We think Don was entirely justified in raising this question.

After the above we made a check of the eleven District Programs and Work Plans that have been revised to date, ^{and} we found that seven of these made little or no mention of the State Committee and State Funds while the other four ranged from short paragraphs to good descriptions.

In view of the above, we recommend that perhaps some notation be placed on the Districts' copies of these ~~and~~ that these two items be definitely included in any future revisions. This might help to insure that the above mentioned items will not be missed again. We will note on each of your letters our findings for your location.

cc: Frank Mendell

Found Good Description