

UNITED STATES DEPARTMENT OF AGRICULTURE  
SOIL CONSERVATION SERVICE

405 Iowa Building  
Des Moines, Iowa 50309  
November 16, 1967

Mr. Arthur Corman  
Chairman  
Des Moines County Soil  
Conservation District  
Federal Building  
Burlington, Iowa 52601

Dear Mr. Corman:

Attached is the District's signed copy of the revised Supplemental Memorandum of Understanding.

This revised Supplemental Memorandum of Understanding reflects the fundamental changes that have taken place over the past years in the relationship of Soil Conservation Districts and the Soil Conservation Service. It should provide the District and the Service more flexibility in fitting their operations to each other and to cover the many new areas of responsibility that the Districts and the Service have undertaken.

Congratulations to the Des Moines County Soil Conservation District in modernizing the working basis of our long partnership and may the years ahead be even more fruitful in the cause of soil and water conservation.

Sincerely yours,



Frank H. Mendell  
State Conservationist

Attachment

SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING

between the

Des Moines County Soil

CONSERVATION DISTRICT, State of Iowa

and the

SOIL CONSERVATION SERVICE

UNITED STATES DEPARTMENT OF AGRICULTURE

The Des Moines County Soil Conservation  
District of Iowa and the Secretary,  
United States Department of Agriculture, have entered into a basic Memorandum  
of Understanding, which was signed by the district on/the June 21, 1946 and revised on  
28 day of February  
19 66. That Memorandum establishes a basis for the cooperation of agencies  
of the department with the district.

Under the terms of the Soil Conservation Act of 1935 and other Acts, the  
Soil Conservation Service is authorized to cooperate with and to furnish assist-  
ance to the district for conservation and resource development work.

The district and the Service have the common objective of helping to bring  
about the conservation, development, and wise use of land, water, and related  
resources. They, therefore, enter into this Memorandum of Understanding as the  
foundation for an enduring cooperative working arrangement. This memorandum  
supplements the Memorandum of Understanding between the district and the depart-  
ment referred to above, and is subject to all the provisions of that Memorandum  
of Understanding.

A. What the Service Will Do

1. The Service will make available to the district the services of personnel qualified in carrying out resource planning, conservation and development, and will provide such facilities as its employees may require. Through its state conservationist, the Service will designate a conservationist as its primary staff member for assisting the district.

2. Service assistance will be allocated in accordance with an annual plan of operations prepared by the Service in consultation with the district and based upon the district's annual work plan. The Service will consult with the district whenever substantial changes in assistance to be made available are contemplated and will notify the district in advance whenever changes are to be made.

B. What the District Will Do

1. The district will (a) adopt a procedure for the orderly and progressive development and application of conservation and resource development plans for farms, communities, watersheds, and other land units, (b) be responsible for determining the recipients of services provided by the district and for setting priorities for the kind and amounts of work to be performed in the district, and (c) develop a systematic method for group and individual follow-up work essential to the carrying out of conservation and resource development plans.

2. The district's annual work plan, which will be prepared as a guide for its work and activities for the year ahead, will include such information as is needed for the preparation by the Service of its annual plan of operations.

3. The district will keep records of all materials and equipment furnished it by the Service in accordance with agreements regarding such materials and

equipment. Such records will be available for examination at any reasonable time by accredited Service representatives.

C. It is Further Understood

1. Either party, as mutually agreed upon, will provide or arrange for such additional services, facilities, equipment, materials, and arrangements as may be required to achieve common objectives.

2. Service personnel and facilities, all of which will be under the jurisdiction of the Service, will be located insofar as feasible at headquarters mutually satisfactory to the district and the Service. The Service retains the right to establish headquarters for its personnel at such places as it deems most appropriate.

3. This Supplemental Memorandum of Understanding will be effective when signed by both parties and will continue in effect for the duration of the basic Memorandum of Understanding referred to above, except that it may be modified or terminated at any time by mutual consent of the parties hereto, or may be terminated by either party by giving sixty (60) days' notice in writing to the other party.

Des Moines County Soil

CONSERVATION DISTRICT

By: Arthur Corman  
Chairman, District Governing Body

Date: October 23, 1967

The signing of this Supplemental Memorandum of Understanding on behalf of the district was authorized by a resolution of the District Governing Body adopted at a meeting held on the 23 day of October, 1967.

*Acting* *N.L. Sutton*  
Secretary, District Governing Body

Date: October 23, 1967.

SOIL CONSERVATION SERVICE

United States Department of Agriculture

By: *Frank H. Sweeney*  
State Conservationist, Soil Conser-  
vation Service

Date: 11/11, 1967.